

MINUTES OF THE PUBLIC MEETING
Board of Education
Midland Park, New Jersey
September 16, 2008

The Pledge of Allegiance was recited.

The meeting was called to order by Richard Venditti, President, at 8:00 p.m. and the following statement was read by the Board Secretary:

"Adequate notice of this meeting was provided as specified in the Open Meeting Act. Notices of this meeting were sent to the Record, Ridgewood News and to the Midland Park Borough Clerk for the 2008 elective year. A notice was also posted outside of the office of the Midland Park Board of Education in a place reserved for such announcements."

ROLL CALL

Present:	James Canellas	Sandra Criscenzo
	Michael Hahn	Paula Lein
	Raymond Moraski	Wayne Roberts
	William Sullivan	Robert Schiffer

Richard Venditti

OTHERS PRESENT

Staff: William Heebink, Superintendent of Schools
Joseph Amatuzzi, Interim School Business Administrator/Board Secretary

BOARD SECRETARY'S REPORT

Approval of Minutes

Motion – Mr. Schiffer, seconded – Mr. Moraski . . .

Approve the minutes of the following regularly scheduled public meetings:

August 19, 2008 (6) Yes Canellas, Criscenzo, Hahn, Moraski, Roberts, Schiffer
(3) Abstain (Lein, Sullivan, Venditti)

September 2, 2008 (As amended) All Yes

PRESIDENT'S REPORT

Mission Statement

The Midland Park School District as part of a strong, dedicated community, provides students with a comprehensive, adaptive education in a positive environment by maximizing all resources and empowering them to realize their individual worth and responsibility with the expectation that all students achieve the New Jersey Core Curriculum Content Standards at all grade levels.

Mr. Venditti reported on the following items:

The dinner with Mr. Roer and the Board is set for September 25th at Aldo's Restaurant at 7:00 p.m.

The Ribbon Cutting Ceremony is Thursday September 18, 2008 for the new Virtual Lab at the high school in conjunction with the *Back To School Night*.

At the meeting with the Mayor, Dr. Heebink, Mr. Schiffer, Nancy Peet, the following items were discussed:

- a. Town tennis courts – The Board will contribute \$8,710.00 over the next two budget years.
- b. Sharing technology developing joint service contracts
- c. Insurance Programs-for possible joint purchase.
- d. Video surveillance of the high school from police headquarters.
- e. Cable franchising improvements from Cablevision, and Verizon.

SUPERINTENDENT'S REPORT

Dr. Heebink reported on the following items:

- a. Bus driver recognition for the month of September.
- b. Marching Band competition at East Ramapo. The band finished 1st in its group.
- c. Girls' Soccer team was victorious and it became win #100 for Coach Ferro.
- d. It was reported that the opening to the school year went very smoothly.

Motion – Mr. Schiffer, seconded – Ms. Lein . . .

To approve the recommendation of Dr. Michael Osnato to serve as State of New Jersey mentor for Dr. William Heebink.

Roll Call: All Yes

Board resolutions related to hiring for the 2008-2009 school year will be on an emergency basis, pursuant to N.J.S.A. 18A:6-7.1, N.J.S.A. 18A:39-17 and/or N.J.S.A. 18A:6-4.13, as applicable.

A. Personnel – (W. Heebink)

APPENDIX

Motion - Mr. Canellas, seconded – Ms. Lein . . .

1. Accept the resignation of Frederick M. Triano, Jr., Elementary School Principal, effective

February 27, 2009 (support material attached).

Roll Call: All Yes

Motion – Mr. Canellas, seconded – Mr. Moraski . . .

- 2. Accept the resignation of Annelies Baker as a Building Aide at the high school, effective September 1, 2008 (support material attached).

Roll Call: All Yes

Motion – Mr. Canellas, seconded – Mr. Moraski . . .

- 3. Approve the increase in salary for the following teacher, effective retroactive to September 1, 2008:

Elementary School

Rachel Grotzky- BA 3 Exp. Lvl.4 (\$41,554) to MA 3 Exp. Lvl. 4 (\$48,083)

Roll Call: All Yes

Motion – Mr. Canellas, seconded – Ms. Criscenzo . . .

To approve the following block motion:

- 4. Approve the list of advisors to activities and clubs at the high school for the 2008-2009 school year, which is attached as an appendix. A

- 5. Approve the list of advisors to activities and clubs at the elementary school for the 2008-2009 school year, which is attached as an appendix. B

Roll Call: All Yes

Motion – Mr. Canellas, seconded – Mr. Schiffer . . .

- 6. Approve the following additions to the list of coaches at the high school for the 2008-2009 school year (support material attached):

	<u>Stipend</u>
Add: Maureen Donatien Middle School Athletic Liaison (Fall Winter and Spring)	\$3,500 per season
Craig Rush Fall Strength and Conditioning Coach	\$1,729

Motion – Mr. Moraski, seconded – Ms. Criscenzo . . .

- 7. Approve the following additions to the list of substitute teachers for the 2008-2009 school year (support material attached):

- (s) Juliana Blum
- (s) Danielle DaSilva
- (s) Amy Hazen (previously on sub teacher list)
- * Christine Hutzel
- (s) Theresa Sasso
- (s) Laura Smith

* = NJ certification
(s) = County Substitute Certificate

Roll Call: All Yes

Motion – Mr. Canellas, seconded – Mr. Schiffer . . .

To approve the following block motion:

8. Approve the appointment of Laura Gere as a .5 a.m. Instructional Aide in the Godwin School. She will be paid a salary of \$13,897.50 (Step 5 of the MPESA salary guide), prorated effective September 22, 2008 through June 30, 2009 (support material attached).
9. Approve the appointment of Shannon Howard as a .5 a.m. Instructional Aide in the Godwin School. She will be paid a salary of \$12,116.50 (Step 1 of the MPESA salary guide), prorated effective September 22, 2008 through June 30, 2009 (support material attached).
10. Approve the appointment of Edward Gordon as an Aide for the Midland Park Continuing Education After Care program for the 2008-2009 school year (support material attached).

Roll Call: All Yes

Motion – Mr. Canellas, seconded – Mr. Moraski . . .

- S-1 Approve the following addition to the list of coaches at the high school for the 2008-2009 school year (support material attached):

Add:	Nancy Stewart LoPresti	Fall Site Manager	<u>Stipend</u> \$4,500
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Roll Call: All Yes

Motion – Mr. Canellas, seconded – Mr. Schiffer . . .

- S-2 Approve the appointment of Eileen Horn as a tutor for an elementary school special education student, as required by the student's I.E.P. She will be paid at the rate of \$33.18, as per Schedule B of the MPEA contract, effective for the 2008-2009 school year.

Roll Call: All Yes

Motion – Ms. Criscenzo, seconded – Ms. Lein . . .

- S-3 Approve the appointment of Laura Smith as a .5 a.m. Instructional Aide in the Highland School. She will be paid a salary of \$12,116.50 (Step 1 of the MPESA salary guide), prorated effective September 17, 2008 through June 30, 2009 (support material attached).

Roll Call: All Yes

B. Finance Committee – (R. Schiffer, Chairperson)

Motion – Mr. Schiffer, seconded – Ms. Lein . . .

1. Approve the following block motion:
 - a. August 3008 Midland Park Continuing Education claims in the amount of \$63,078.09.

b. September 2008 supplemental claims in the amount of \$146,535.21 .

Roll Call: All Yes

Motion – Mr. Schiffer, seconded – Ms. Lein . . .

2. Approve the following block motion:

a. August 2008 direct pays in the amount of \$517,226.53.

b. August 2008 cafeteria direct pays in the amount of \$450.00.

2A. Roll Call: 8 Yes (Canellas, Criscenzo, Hahn, Lein, Moraski, Roberts, Sullivan, Schiffer)
1 Abstain (Venditti)

2B. Roll Call: All Yes

Motion – Mr. Schiffer, seconded – Mr. Canellas . . .

3. Approve a contract with West Bergen Mental Healthcare to provide Social Skills Groups at the Godwin and Highland Schools for the 2008-2009 school year in the amount of \$12,480 (support material attached).

Roll Call: All Yes

Motion – Mr. Schiffer, seconded – Ms. Lein . . .

4. Approve a contract with Rickard Rehabilitation Services, Inc. to provide Occupational Therapy services for students, effective retroactive for the July 2008 extended school year and for the 2008-2009 school year (support material attached).

Roll Call: All Yes

Motion – Mr. Schiffer, seconded – Ms. Lein . . .

5. Approve the annual Contract for Non Public Nursing Services for the 2008-2009 school year with the Bergen County Health Department, at Eastern Christian Elementary School, which is attached as an appendix. C

Roll Call: All Yes

Motion – Mr. Schiffer, seconded – Ms. Lein . . .

6. Approve the attached resolution related to the lunch program at the Forum School, Waldwick, NJ, as per N.J.A.C. 6A23-4.5(A20), which is attached as an appendix. D

Roll Call: All Yes

Motion – Mr. Schiffer, seconded – Ms. Lein . . .

7. Approve the following resolution pertaining to Travel & Work Related Expenditures:

WHEREAS, in order to be in compliance with the State of New Jersey's adoption of P.L. 2007, c 53, An Act Concerning School District Accountability, also known as Assembly Bill 5 (A5), and the NJDOE enactment of N.J.A.C. 6A:23B-1; and

WHEREAS, those on the attached list are attending the administratively approved conferences, conventions, staff training sessions, seminars, or workshops; and

WHEREAS, the total expected cost of such conferences, conventions, staff training sessions, seminars, or workshops has been provided; and

WHEREAS, the attendance at the stated function was previously approved by the Superintendent of Schools through the appropriate administrator(s) as work related and within the scope of the work responsibilities of the attendee; and

WHEREAS, the attendance at the function(s) was approved as promoting delivery of instruction or furthering efficient operation of the school district, and fiscally prudent; and

WHEREAS, the travel and related expenses particular to attendance at the function(s) may exceed the state travel guidelines established by the Department of Treasury in NJOMB circular letter;

BE IT RESOLVED, that the Midland Park Board of Education approves attendance at the administratively approved function(s) as necessary, and

BE IT FURTHER RESOLVED, that those expenses that appear on the attached form titled "Staff Development Request" for lodging, meals, workshop registration fee, and travel expenses are within the limits of the State travel reimbursement guidelines and are justified and reimbursable upon submission of the required receipts up to the current established limits as specified in the General Services Administration website, with any additional costs for lodging, meals and gratuities expenses above those established limits to be personally borne by the attendee(s).

Roll Call: All Yes

C. Curriculum Committee – (R. Moraski, Chairperson)

Motion – This agenda item has been pulled.

1. Approve the recommendation of the Superintendent of Schools for Midland Park students to utilize the Waldwick athletic fields for the 2008-2009 school year for the purpose of games and practices in connection with the Cooperative Football Program and Marching Band, subject to annual submission of satisfactory test results for any turf fields in the district (support material attached).

Motion – Mr. Moraski, seconded – Ms. Lein . . .

2. Approve the "Update to Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials – 2008" (support material attached).

Roll Call: All Yes

Motion – Mr. Moraski, seconded – Ms. Lein . . .

3. Approve the list of staff members requesting workshop attendance, as follows (support material attached):

Name	Workshop	Location	Date
Michael Healy William Heebink	State Mandated Pre School Expansion	Hackensack, NJ	Sept. 12, 2008
Teresa Isik	2008 Fall Counselor Workshop	South Orange, NJ	Sept. 16, 2008
Jack Ferriday	Geraldine Dodge Poetry Festival	Stanhope, NJ	Sept. 26, 2008
Terri Wecht	Creative Writing	Stanhope, NJ	Sept. 26, 2008
Raymond Moraski	Intermediate Bargaining	Hamilton, NJ	Sept. 27, 2008
Elizabeth Veneziano	Curriculum	Union, NJ	Oct. 2, 20, Nov. 14, 2008
Catherine Prinsell	Accountability with Effective Behavior Intervention	New Brunswick, NJ	Oct. 6, 2008
Raina Dawson Lori Menken	NJ Science Teachers' Convention	Somerset, NJ	Oct. 15, 2008
James Canellas Sandra Criscenzo Stacy Garvey Michael Hahn William Heebink Paula Lein Raymond Moraski Wayne Roberts Robert Schiffer William Sullivan	NJSBA Conference	Atlantic City, NJ	Oct. 28 – 30, 2008

Roll Call: All Yes

D. Policy Committee – (P. Lein, Chairperson)

Motion – Ms. Lein, seconded – Ms. Criscenzo . . .

Approve the first reading of the following new/revised bylaws, policies and regulations, which are attached as appendices:

Nepotism	Bylaws Section 0142.1 (new)	<u>E</u>
Board Member Election and Appointment	Bylaws Section 0143 (revised)	<u>F</u>

Board Officers	Bylaws Section 0152 (revised)	<u>G</u>
Legal Services	Bylaws Section 0174 (new)	<u>H</u>
Administrative Employment Contracts	Policy Section 1620 (new)	<u>I</u>
Independent Study Programs	Policy Section 2320 (revised)	<u>J</u>
Employment of Teaching Staff Members	Policy Section 3125 (revised)	<u>K</u>
Evaluation of Non-tenured Teaching Staff Members	Policy & Regulations Section 3221 (revised)	<u>L</u>
Employment of Support Staff Members	Policy Section 4125 (revised)	<u>M</u>
Emergency Contracts	Policy & Regulations Section 6424 (new)	<u>N</u>

Roll Call: All Yes

E. Legislative Committee – (J. Canellas, Chairperson)

Mr. Canellas announced the next session of the Legislature.

F. Buildings & Grounds Committee – (W. Sullivan, Chairperson)

The following items were reported on:

- a. The irrigation system on the backfield at the high school has been tested and will soon be operational
- b. Addition in top soil and seed has been added to the entrance of the Highland School field.
- c. At a meeting with the boosters club, improvements to the High School refreshment stand were discussed.

Negotiations – Teachers/Secretaries – (W. Roberts, Chairperson)

No Report.

G. Public Relations Committee – (J. Canellas, Chairperson)

The most recent version of Chalk Board is available on the district web site.
The next meeting of the committee will be held the week of September 27th.

H. Personnel Committee – (S. Criscenzo, Chairperson)

No Report.

I. Service Review Committee – (W. Roberts, Chairperson)

No Report.

J. Town Council Special Projects Committee – (R. Moraski, Chairperson)

No Report.

K. Special Recreation Committee – (W. Sullivan, Chairperson)

No Report.

L. Liaison Committee:

High School PTA – (S. Criscenzo)

The following items were reported:

- a. The first general meeting was September 9.
- b. The next Market Day orders are being taken
- c. Planners can be purchased for \$5.00
- d. Box tops are being collected for fund raising.

Elementary School PTA – (P. Lein)

The following items were reported on:

- a. The first general meeting is September 17, 2008.
- b. The Harvest sale is October 15th, 2008.

Booster Club – (W. Roberts)

The following items were reported on:

- a. At the September 5th meeting, plans were reviewed for site directors.
- b. Spirit week is being planned for October, lighting will not be available
- c. The Fall ad journal is in progress.

Motion – Mr. Schiffer, seconded – Ms. Criscenzo . . .

To grant permission for the Boosters to place a port-a-john on the high school field

Roll Call: All Yes

Performing Arts Parents – (J. Canellas)

The following items were mentioned:

a. On Friday, the band performed at the football game. Dates are set for Winter conference.

Special Education – (M. Hahn)

No Report.

Education Foundation – (R. Moraski)

The Virtual Lab Ribbon Cutting Ceremony will be Thursday, September 18, 2008.

Board of Recreation – (W. Sullivan)

Mr. Sullivan attended the first meeting of the Board of Rec.

Continuing Education Program – (R. Schiffer)

No Report.

M. Old Business

None

N. New Business

Motion – Ms. Lein, seconded – Ms. Criscenzo

To go into closed session before the meeting of October 7, 2008 for the purpose of personnel and negotiations.

Roll Call: All Yes

Open to the Public

Mr. Venditti invited the public to address the Board.

Ms. Ann Marie Folliani, 70 Pine Street, asked why Instructional Aides are part time instead of full time.

Ms. Julia Ward, 13 Hampshire Road, asked about creating an additional section for second grade students.

Motion - Mr. Schiffer, seconded - Mrs. Lein . . .
To adjourn the meeting.

Roll Call: All Yes

The meeting adjourned at 9:45 p.m.

Respectfully submitted,

Dr. Joseph Amatuzzi,
Interim School Business Administrator/
Board Secretary